



# CITY OF LONG BEACH

DEPARTMENT OF PARKS, RECREATION AND MARINE

Alamitos Bay Marina  
205 Marina Dr.  
Long Beach, Ca. 90803

Long Beach Shoreline Marina  
450 E. Shoreline Drive  
Long Beach, Ca. 90802

Rainbow Harbor Marina  
200B Aquarium Way  
Long Beach, Ca. 90802

MARINE BUREAU

## SLIP CANCELLATION

Slip # \_\_\_\_\_ Permit # \_\_\_\_\_

I hereby request cancellation of my slip and permit effective the end of the month  
of \_\_\_\_\_ 20\_\_\_\_.

I agree to pay my last month rent, my security deposit will be returned (less damage or loss) after my keys and parking stickers have been returned, and my slip has been checked for damage.

**\*\*\* I M P O R T A N T \*\*\***

**NOTICE OF CANCELLATION MUST BE RECEIVED IN WRITING BY THE FIFTH (5<sup>TH</sup>) DAY OF THE CALENDAR MONTH TO BE EFFECTIVE ON THE LAST DAY OF THAT MONTH. CANCELLATIONS RECEIVED AFTER THE FIFTH WILL BE APPLIED TO THE END OF THE FOLLOWING MONTH.**

**SECURITY DEPOSIT:** The slip fee deposit held by the Marine Bureau is designated as a Security Deposit. As a result, cancellation of a permit will require the payment of the last month's slip fee. The security deposit will be returned to the permittee, less any damages noted during the exit inspection of the dock box, finger, etc. and less any deposit for items not returned, such as parking permits and keys.

**If cancellation is due to sale of the vessel, new owner information must appear on the back of this form. I understand that I must carry insurance on the vessel while it remains in the slip, or until the new owner supplies acceptable insurance to the Marine Bureau.**

Permittee's Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Reason for Cancellation:

\_\_\_\_\_

Address Change

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